



FOOD VENDOR RULES AND REGULATIONS

Saturday August 20th, 2022

Application Deadline & Process: Applications must be received no later than Wednesday, August 10th, 2022. Late applications received after August 10th, 2022 may be accepted only on the basis of spaces still available. Cost is \$75, and payment must be made at the time of application, or application is considered incomplete. In the event that an application is not accepted, all money will be returned along with an explanation as to why your application was returned or not accepted. Refunds for cancellations will not be given after August 15th, 2022 for any reason. Once application has been received and approved, a confirmation letter will be sent or emailed. Please allow 5-7 business days for this process.

Setup Times: Food vendors may set up Saturday, August 20, 7:00 a.m. to 9:00 a.m. Contact the Katherine at DDA (269-241-1170) if you need to make arrangements to set up outside of this window. Due to the heavy foot traffic during the festivities and the need for emergency vehicles to navigate Railroad Street, only the Food Truck or Tailor may occupy the space outside of setup times. Personal vehicles may park in a nearby village parking lot. Set up must be complete by 9:00 am. Late set up will not be permitted or refunded.

Event Hours: Saturday, August 20 from 10:00 a.m.- 6:00 pm. Please plan on staying during the event hours. If you need to leave prior to the set hours, please inform a Committee Member. Please note that the Parade will travel down Main Street on Saturday, August 20 at approximately 10:00 am. Main Street will close approximately 10 minutes before the start of the parade and will reopen for traffic around 10:45 a.m.

Location Details: The festival will be held up and down Main Street, with most events happening in the adjacent Stagecoach & Sesquicentennial parks, and other events happening around town. Food trucks will be stationed in Sesquicentennial parks near electric, and may be near water hookups if requested and space is available (please note on your application). It is the vendor's responsibility to bring any needed extension cords and hoses. Generators should not be used without the express, written permission of the DDA Director and Village Staff.

Heritage Days Committee: The festival committee is comprised of DDA employees and officers as well as volunteer community members. We thank you for considering participating in our event. The committee reserves the right to change any of the rules without notice. The committee reserves the right to reject any applicant both at the time of receipt and at the show, based on the information provided, and the products actually being sold. If caught violating any of the rules, we reserve the right to ask you to leave the event without refund.

Questions: Please feel free to contact the following persons with any question you may have: Katherine Schmidt, DDA Director: Phone 269-241-1170 or e-mail katherine@middlevilledda.org or Kristen Fisher, Heritage Days Chair, at (269) 818-7248 or kristen@middlevilledda.org.

Thank you for participating in the 2022 Middleville Heritage Days Festival!